

#### INDEPENDENT AUDITOR'S REPORT

To the Board of Directors of Christian Legal Society

I have audited the accompanying Statements of Financial Position of Christian legal Society (a nonprofit organization) as of December 31, 2012 and 2011, and the related Statements of Activities and Cash Flows for the year then ended. These financial statements are the responsibility of the Organization's management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. I believe that my audit provides a reasonable basis for my opinion.

In my opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Christian Legal Society as of December 31, 2012 and 2011, and the changes in its net assets and its cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The Schedule of Functional Expenses is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Manassas, VA May 7, 2013

## Christian Legal Society Statement of Financial Position At December 31, 2012 and 2011

		2012			2011	
	Assets					
Current Assets Cash Accounts and Grants Receivable Pledges Receivable, net		\$	47,485 9,701 161,663	\$	50,504 12,918 119,474	
Prepaid expenses and other curr Total Current Assets	ent assets		24,578 243,427		35,631 218,527	
Property and Equipment, Net			95,660		107,400	
Other Assets			8,199		7,817	
Total Assets		\$	347,286	\$	333,744	
Liabilities and Net Assets						
Current Liabilities Accounts Payable Lines of Credit Accrued Payroll Liabilities Accrued Vacation Expense Deferred Revenue Total Current Liabilities		\$	59,799 105,427 22,614 7,660 6,384 201,884	\$	47,238 92,843 6,069 19,461 123,251 288,862	
Long-Term Liabilities Subtenant Security Deposit Total Long-Term Liabilities			1,288 1,288		1,288 1,288	
Total Liabilities			203,172		290,150	
Net Assets Unrestricted - undesignated Temporarily restricted Total Net Assets			134,114 10,000 144,114		38,594 5,000 43,594	
Total Liabilities and Net Assets		\$	347,286	\$	333,744	

# Christian Legal Society Statement of Activities For the Years Ended December 31, 2012 and 2011

		2012		2011				
	Temporarily				Temporarily			
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total		
Support and Revenue								
Contributions	\$ 558,182		\$ 558,182	\$ 610,342	\$ 32,000 \$	642,342		
Grants	91,000	10,000	101,000	116,705		116,705		
Membership Contributions & Dues	489,533		489,533	337,541		337,541		
Conference Registration	209,942		209,942	228,843		228,843		
Released from restriction	-	(5,000)	(5,000)	34,500	(34,500)	-		
Sale of Resources	16,684		16,684	22,774		22,774		
Total Support & Revenue	1,365,341	5,000	1,370,341	1,350,705	(2,500)	1,348,205		
Expenses								
Program Services								
Attorney Ministries	262,924	-	262,924	293,958	-	293,958		
Legal Aid Ministries	126,660	-	126,660	103,784	-	103,784		
Conferences	283,521	-	283,521	297,143	-	297,143		
Law Student Ministries	171,370	-	171,370	120,677	-	120,677		
Center for Law and Religious Freedom	274,167	-	274,167	297,396	-	297,396		
Total Program Services	1,118,642	-	1,118,642	1,112,958	-	1,112,958		
Supporting Services:								
Administration	67,373	-	67,373	90,658	-	90,658		
Development	110,321	-	110,321	132,908	-	132,908		
Total Supporting Services	177,694	-	177,694	223,566	-	223,566		
Total Expenses	1,296,336	-	1,296,336	1,336,524	-	1,336,524		
Other Income/(Expenses)	26,515	-	26,515	22,197	-	22,197		
Increase (Decrease) in Net Assets	\$ 95,520	\$ 5,000	\$ 100,520	\$ 36,378	\$ (2,500) \$	33,878		
Net Assets, Beginning of Year	\$ 38,594	\$ 5,000	\$ 43,594	\$ 2,216	\$ 7,500 \$	9,716		
Net Assets, End of Year	\$ 134,114	\$ 10,000	\$ 144,114	\$ 38,594	\$ 5,000 \$	43,594		

## Christian Legal Society Schedule of Functional Expenses For the Year Ended December 31, 2012

	Program Services									
	Attorney Ministries	Legal Aid Ministries	Conferences	Law Student <u>Ministries</u>	Center for Law & Religious <u>Freedom</u>	Total Program <u>Services</u>	Admin	istration	<u>Development</u>	<u>Total</u>
Salaries & Benefits	\$122,584	\$ 70,348	\$ 46,726	\$105,680	\$ 213,415	\$ 558,753	\$	24,644	\$ 75,634	\$ 659,031
Computer Expenses	2,393	180	904	1,364	2,915	7,756		729	824	9,309
Chapter/Membership Support	6,169	_	214,518	993	<u>-</u>	221,680		-	-	221,680
Scholarships	-	-	275	130	-	405		-	-	405
Employee Related Expenses	-	-	-	-	-	-		1,111	-	1,111
Bank Charges	20,366	-	-	-	-	20,366		6,341	135	26,842
CLRF-Advocacy	-	-	-	-	12,586	12,586		-	-	12,586
Office Expenses	10,450	5,000	-	12,531	9,633	37,614		2,134	789	40,537
Travel	10,000	5,730	(565)	12,140	-	27,305		18,493	3,957	49,755
Headquarters Facility Costs	12,207	9,330	4,611	6,956	6,462	39,566		3,720	4,201	47,487
Equipment & Supplies	13,512	1,019	5,104	7,700	16,462	43,797		4,118	4,650	52,565
Office Services	1,179	18,422	3,569	5,384	2,654	31,208		2,879	6,607	40,694
Caging & Database Management	7,744	6,333	3,972	5,992	10,040	34,081		3,204	3,619	40,904
Publications:										
Christian Lawyer	38,026	10,298	4,407	9,284	-	62,015		-	-	62,015
JCLT	3,195	-	-	3,216	-	6,411		-	-	6,411
Donor Appeal	-	-	-	-	-	-		-	9,905	9,905
Dues Renewal	15,099	-	-	-	-	15,099		-	-	15,099
CL Digest	-	-	-	-	-	-		-	-	-
Miscellaneous	-	-	-	-	-	-		-	-	-
	\$262,924	\$126,660	\$ 283,521	\$171,370	\$ 274,167	\$ 1,118,642	\$	67,373	\$ 110,321	\$ 1,296,336

## Christian Legal Society Schedule of Functional Expenses For the Year Ended December 31, 2011

	Attorney	Legal Aid		Law Student	Center for Law & Religious	Total Program			
	<u>Ministries</u>	<u>Ministries</u>	Conferences	<u>Ministries</u>	<u>Freedom</u>	<u>Services</u>	<u>Administration</u>	<u>Development</u>	<u>Total</u>
Salaries & Benefits	\$164,431	\$ 58,164	\$ 23,774	\$ 87,176	\$ 235,963	\$ 569,508	\$ 49,637	\$ 90,225	\$ 709,370
Computer Expenses	4,214	528	525	1,924	5,109	12,300	1,050	1,452	14,802
Chapter/Membership Support	3,993	-	236,206	800	-	240,999	-	-	240,999
Employee Related Expenses	81	-	33	-	-	114	1,835	940	2,889
Bank Charges	-	-	3,919	-	-	3,919	6,855	153	10,927
CLRF-Advocacy	-	-	-	-	15,795	15,795	-	-	15,795
Office Expenses	132	-	2,105	9,225	7,116	18,578	12,495	1,869	32,942
Travel	10,077	10,147	14,030	3,795	-	38,049	9,552	3,132	50,733
Headquarters Facility Costs	13,808	10,138	1,719	6,304	8,330	40,299	3,278	4,757	48,334
Equipment & Supplies	10,652	1,333	1,326	4,863	12,913	31,087	2,530	3,670	37,287
Office Services	8,220	7,672	1,054	3,864	7,336	28,146	2,009	3,859	34,014
Caging & Database Management	2,709	5,451	637	2,335	3,795	14,927	1,214	1,762	17,903
CLSNet Website Costs	2,470	107	107	391	1,039	4,114	203	295	4,612
Publications:									
Christian Lawyer	51,222	10,244	-	-	-	61,466	-	4,284	65,750
Conference	-	-	11,708	-	-	11,708	-	-	11,708
Donor Appeal	9,318	-	-	-	-	9,318	-	16,510	25,828
Dues Renewal	12,631	-	-	-	-	12,631	-	-	12,631
	\$293,958	\$103,784	\$ 297,143	\$120,677	\$ 297,396	\$ 1,112,958	\$ 90,658	\$ 132,908	\$ 1,336,524

# Christian Legal Society Statement of Cash Flows For the Years Ended December 31, 2012 and 2011

	2012	2011
CASH FLOWS FROM OPERATING ACTIVITIES		
Change in Net Assets	\$ 100,520	\$ 33,878
Adjustments to reconcile change in net assets		
to net cash used in operating activities:		
Depreciation and Amortization	33,214	25,021
Changes in assets and liabilities affecting operations:		
Accounts and Grants receivable	3,217	14,845
Pledges receivable, net	(42,189)	(80,138)
Prepaid expenses and other current assets	11,053	(17,486)
Other Assets	(382)	(2,667)
Accounts Payable	12,561	20,883
Accrued Vacation expense	(11,801)	(3,019)
Payroll Liabilities	16,545	(16,697)
Deferred Revenue	(116,867)	(7,558)
Net cash used in operating activities	5,871	(32,938)
CASH FLOWS FROM INVESTING ACTIVITIES		
Purchase of property and equipment	(21,474)	(78,228)
Net cash used in investing activities	(21,474)	(78,228)
CASH FLOWS FROM FINANCING ACTIVITIES		
Proceeds from (Payments to) lines of credit	12,584	40,231
Net cash provided by financing activities	12,584	40,231
Net Increase (Decrease) in Cash	\$ (3,019)	\$ (70,935)
Cash, Beginning of Year	\$ 50,504	\$ 121,439
Cash, End of Year	\$ 47,485	\$ 50,504
Interest paid during the year	\$ 5,857	\$ 1,602

### A. ABOUT THE CHRISTIAN LEGAL SOCIETY (CLS)

**History** - Founded in 1961, Christian Legal Society (CLS) is a national, non-profit, religious, membership association of lawyers, judges, law professors, law students, paralegals, legal assistants, and associated friends of the society. All officers, directors, employees, and members of CLS, as a condition of the employment and/or membership, affirm the following statement of faith:

Trusting in Jesus Christ as my savior, I believe in:

- One God, eternally existent in three persons: Father, Son, and Holy Spirit.
- God the Father Almighty, maker of heaven and earth.
- The deity of our Lord Jesus Christ, God's only son, conceived of the Holy Spirit, born of the virgin Mary; His vicarious death for our sins through which we receive eternal life; His bodily resurrection and personal return.
- *The presence and power of the Holy Spirit in the work of regeneration.*
- The Bible as the inspired word of God.

**Structure** - For over 50 years, CLS members have been "Seeking justice with the Love of God" through four primary ministries:

### **Attorney Ministries**

CLS attorney chapters throughout the country provide legal professionals with a wide range of opportunities. These include Christian fellowship and spiritual development, discipleship, law student mentoring, contributions to The Christian Lawyer magazine, legal referrals, and volunteer legal service on behalf of the poor and needy.

#### **Law Student Ministries**

CLS helps students in law schools across the country integrate their Christian faith with the study and eventual practice of law. Our Law Student Ministries include Bible studies, one-on-one mentoring, student-focused conferences, and faith-based curriculum services to law schools.

#### **Legal Aid Ministries**

Since 2000, thousands of CLS members have donated hundreds of thousands of legal service hours to helping the disadvantaged untangle legal issues, seek Christian guidance for personal problems, and understand their rights under the law.

## Center for Law and Religious Freedom (CLRF)

As the country's oldest Christian advocacy ministry for religious liberty, CLRF has initiated law suits, filed amicus briefs, argued cases, and worked with Congress to defend our Constitution's First Amendment protection of religious freedom.

#### B. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

**Basis of accounting** – The accompanying consolidated financial statements of the Society have been prepared on the accrual basis of accounting where revenue is recorded as earned and expenses are recorded as incurred.

**Use of Estimates** – The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from these estimates.

Cash and cash equivalents – For purposes of the statement of cash flows, all highly liquid debt instruments purchased with an original maturity of three months or less are considered to be cash equivalents.

**Property and Equipment** – Property and equipment are stated at cost. Donated assets are recorded at the estimated fair market value at the time of donation. Depreciation is provided for using the straight-line method, based on the estimated useful lives of the assets. Amortization is determined using the straight-line method over the estimated useful lives. Property and equipment costing over \$1,000 are capitalized.

**Donated materials and services** – The estimated fair value of donated materials and services, net of actual payments, if any, are reported as support and expense in the period of benefit. The total is made up of the use of facilities in Mt. Pleasant, Texas. For the years ended December 31, 2012 and 2011, donated materials totaled \$6,300 and \$6,300, respectively.

**Functional allocation of expenses** – The costs of providing the various programs and other activities have been summarized on a functional basis in the statements of activities and changes in net assets. Accordingly, certain costs have been allocated among the program services benefited.

**Income Taxes** – The Society is classified for federal income tax purposes as a Section 501(c)(3) organization exempt from income taxes as provided under Section 501(a) of the Internal Revenue Code.

**Promises to Give** – Unconditional promises to give that are expected to be collected within one year are recorded at net realizable value. Unconditional promises to give that are expected to be collected in future years are recorded at the present value of their estimated future cash flows. The discounts on those amounts are computed using risk-free interest rates applicable to the years in which the pledges are received. Amortization of the discount is included in contribution revenue. Conditional promises to give are not included in support until the conditions are substantially met. As of December 31, 2012 and 2011 there were no conditional promises to give, while unconditional promises to give were \$161,663 and \$119,474, respectively.

**Contributions** – Contributions received are recorded as unrestricted, temporarily restricted, or permanently restricted, depending on the existence and/or nature of any donor restrictions. As of December 31, 2012 and 2011, the Society had no permanently restricted net assets, while temporarily restricted net assets totaled \$10,000 and \$5,000, respectively.

When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions. When a restriction on a contribution is met in the same period that the contribution was received, the contribution is reported in the statement of activities as temporarily restricted revenue and as net assets released from restrictions.

**Deferred Revenue** – Funds and conference fees received in advance for specific purposes or events are deferred and recognized as revenue over the period to which they relate and when the events take place, respectively. Beginning in 2012, with the new contribution oriented membership structure and the fact that all membership dues are voluntary contribution amounts, payments are receipted as donations to the ministry. Given this, CLS recognizes membership dues as "Contributions" in the period in which they are received.

Costs of Joint Activities – FASB ASC 958-720-50-2, "Accounting for Costs of Activities That Include Fund Raising", establishes accounting standards for recording costs associated with joint activities (activities which are part fundraising and have elements of one of more other functions, such as program or general and administrative). The pronouncement requires that the criteria of purpose, audience and content be met in order to allocate any portion of the costs of joint activities to a functional area other than fundraising. See Note J.

#### C. PLEDGES RECEIVABLE

Included in pledges receivable are the following unconditional promises to give as of December 31:

	4	2012	<u>2011</u>
Unconditional promises to give before unamortized discount and reserve Less: Unamortized discount	\$	161,663 -	\$ 119,474
Subtotal	-	161,663	119,474
Less: Reserve		-	-
Net unconditional promises to give		161,663	119,474
Amounts due in:			
Less than one year	\$	161,663	\$ 119,474
One to five years		-	-
More than five years		-	-
Total gross unconditional promises			
to give	\$	161,663	\$ 119,474

## D. PROPERTY AND EQUIPMENT

The major classes of property and equipment, along with their respective accumulated depreciation and net worth, are as follows as of December 31:

	<u>2012</u>	Accum Depr	<u>Net</u>
Leasehold Improvements	28,296	16,176	12,120
Furniture	10,173	10,173	-
Equipment	76,961	47,726	29,235
Website and Software	49,602	36,154	13,448
Computers	111,891	71,034	40,857
_	276,923	181,263	95,660
	<u>2011</u>	Accum Depr	<u>Net</u>
Leasehold Improvements	28,296	13,085	15,211
Furniture	11,490	11,490	-
Equipment	76,961	41,055	35,906
Website and Software	60,053	35,704	24,349
Computers	110,408	78,474	31,934
	287,208	179,808	107,400

Depreciation and amortization expense for the years ended December 31, 2012 and 2011 totaled \$33,214 and \$25,021, respectively.

#### E. LINES OF CREDIT

The Society maintains a line of credit with a financial institution up to \$75,000, which is collateralized by the Society's furniture, fixtures and equipment. The line of credit is due on demand and bears interest at the rate of prime plus 1.5%. At December 31, 2012 and 2011, the balance on the line of credit was \$70,000 and \$74,000 respectively. The Society also has a consumer credit card with the same financial institution. At December 31, 2012 and 2011, the balance on the consumer credit card was \$35,427 and \$18,843 respectively.

#### F. LEASES

The Organization was obligated to pay on a lease for 3,089 square feet in an office building on the third floor of 8100 Braddock Road, Springfield, Virginia. The lease runs through November 30, 2014, but is terminable by Christian Legal Society at any point on 12-months' advance written notice to the Lessor. The following is a schedule for future minimum lease payments at December 31, 2012:

For the years ending December 31,	Rent Out	Rents In	Net
2013	67,677	16,883	50,794
2014	63,739	15,940	47,799
Total	\$ 131,416	\$ 32,823	\$ 98,593

Christian Legal Society also subleased portions of this facility to Child Evangelism Fellowship (CEF). CEF's sublease runs through the end of November 2014, and their base rent increases at 3% per year. CEF currently subleases 722 square feet.

For the years ended December 31, 2012 and 2011, rent expense for Christian Legal Society totaled \$65,706 and \$63,784, respectively.

#### G. RELATED PARTY TRANSACTIONS

A Board of Director for the Society is a partial owner of a Law Firm that the Society had contracted with. During 2012 and 2011, the Society was invoiced \$3,220 and \$4,646, respectively, for these services. At December 31, 2012 and 2011 the amounts due to the Law Firm included in accounts payable were \$0 and \$865, respectively.

The Former Executive Director owns an Organization which has a shared employee arrangement with CLS. The amount paid from the other organization to reimburse CLS for services paid by CLS during the period the Executive Director was with CLS was \$11,486 and \$14,466 for the years ended December 31, 2012 and 2011 respectively.

#### H. TEMPORARILY RESTRICTED NET ASSETS

Temporarily restricted net assets at December 31 are available for the following purposes:

	<u>2012</u>	<u>2011</u>
National Student Conference	\$ -	\$ 5,000
Legal Aid	\$ 10,000	\$ -
Total temporarily restricted net assets	\$ 10,000	\$ 5,000

For the years ended December 31, 2012 and 2011, net assets in the amount of \$10,000 and \$5,000, respectively, were released from donor restrictions by incurring expenses satisfying the restricted purpose, which related to the Alliance Defense Fund, conference, scholarships and other expenses.

### I. RETIREMENT PLAN

The Society maintains a tax deferred annuity pension plan, qualified under Section 403(b) of the Internal Revenue Code, for eligible employees with at least two years of full-time service, working at least 1,000 hours per year. The Society contributes 5% of the annual salary of each participant. Pension expense totaled \$16,675 and \$10,962 for the years ended December 31, 2012 and 2011, respectively.

#### J. ALLOCATION OF JOINT ACTIVITIES

During 2012 and 2011, CLS incurred joint costs of approximately \$93,430 and \$120,529, respectively, for website costs and informational materials primarily related to mailings that included fundraising appeals. Pursuant to FASB ASC 958-720-50-2 (See Note B) these costs were allocated to the functional areas as follows:

<u>2012</u>	<u>2011</u>
83,525	99,237
9,905	21,089
-	203
93,430	120,529
	9,905

#### K. INTEREST EXPENSE

The amount of Interest Expense for the year ended December 31, 2012 and 2011 totaled \$5,857 and \$1,602, respectively. These expenses are included in Bank Charges and Equipment Expenses.

### L. OTHER INCOME

Items included in Other Income on the Statement of Activities for the year ended December 31, 2012 are listed below:

Reimbursed Expenses	\$ 22,348
Total	\$ 22,348

Items included in Other Income on the Statement of Activities for the year ended December 31, 2011 are listed below:

Reimbursed Expenses	\$ 22,348
Interest income	(19)
Net apprec (deprec) investments	(132)
Miscellaneous	 
Total	\$ 22,197

## M. SUBSEQUENT EVENTS

Subsequent events have been evaluated through information known as of May 7, 2013 which is the date of these financial statements were available to be issued.